

Using the Search By Map feature in Tempo

Objective: Use the search by map features to find properties in any status.

Scenario: A prospect contacts you asking for active listings that surround a certain area.

Overview: In order to use the Map feature in Tempo, you have to start with plotting at least one property to get a map. If you know the area in which you are looking for properties, use the search criteria that match your objective. If you are not certain as to the area, start by plotting a property as close to the area as you can. Once you get a map, you can 'Pan' to the area that you need.

1. Search MLS for the properties in or as close to the area that you want.
2. Select at least one property with the checkbox to the left of the MLS number.
3. Select the Map button.

The screenshot shows the Houston Association of Realtors MLS website. The search results are for 'Single-Family' properties. The table below shows the results:

RES	ML#	Pic	ST	TAX	PAR	AR	Office	Address	Subdivision	Lot Size	SF	List Price	KM	YB	BR	Bth	Sale Price	DOM
1	<input type="checkbox"/> 3224456	Z	A	Y	Y	23	HTEX02	803 CARLINGFOR	NOTTINGHAM WV	8580	1912	\$206,000	489A	65	4	2/0		27
2	<input type="checkbox"/> 2011626	12	A	Y	Y	23	GGPR03	14110 KINGSRIDE	NOTTINGHAM WV	7703	2341	\$219,000	489A	65	4	2/1		20*
3	<input type="checkbox"/> 4339742	16	A	Y	Y	23	COLD29	731 LANGWOOD D	THORNWOOD SE	8625	2948	\$222,000*	488C	65	4	2/1		100
4	<input type="checkbox"/> 459859	16	A	Y	Y	23	RMCR01	842 LANGWOOD D	THORNWOOD	9200	2672	\$229,500*	488G	69	4	2/1		166

Below the table, the 'Report Functions' section is visible, with the 'Map' button highlighted. The 'Results List Functions' section includes buttons for 'Check All Listings', 'Tempo Report Editor', 'Narrow Listing(s)', 'Save Custom Search', 'E-mail Listing(s)', 'Printer Friendly', 'CMA Wizard', 'Statistics', 'Send to Prospect', and 'Download'.



Pan: Drag the map in an direction

Zoom In: Click in the map to zoom in

Zoom Out: Click in the map to zoom out

Zoom to MLS Area: Select the general market area

Original Map Zoom: Go to your original search result

Select the Apply Search Criteria button after using one of the three the Draw Tools

Draw Rectangle: Start on the northwest corner of your search area and pull southeast.

Draw Polygon: Click to each corner of your five sided search area

Draw Circle: Click in the center of your radius area. Let go of the mouse and move outward with the mouse. Click once to end your radius. The radius is a measurement in miles below the map.

After selecting the **Apply Search Criteria** button with any of the 3 draw tools, your map will disappear.

1. Clear any necessary values from the original search by clicking in the cells and selecting the Delete button on the keyboard (example: area and list price).
Do Not Use The Clear Form button! This will delete the link to the map.
2. Add your search values (example: bedrooms, bathrooms, pool, etc.)
3. Select the *Map* button to see the properties in that parameter. A new Map window will open to plot the properties.
4. Close the Map (with the red X) and select the *Search* button to list the properties that had been plotted by the map. At the bottom of the property list result, the longitude and latitude, polygon or radius search description will be displayed.

Use the Clear Map button to start a new map search