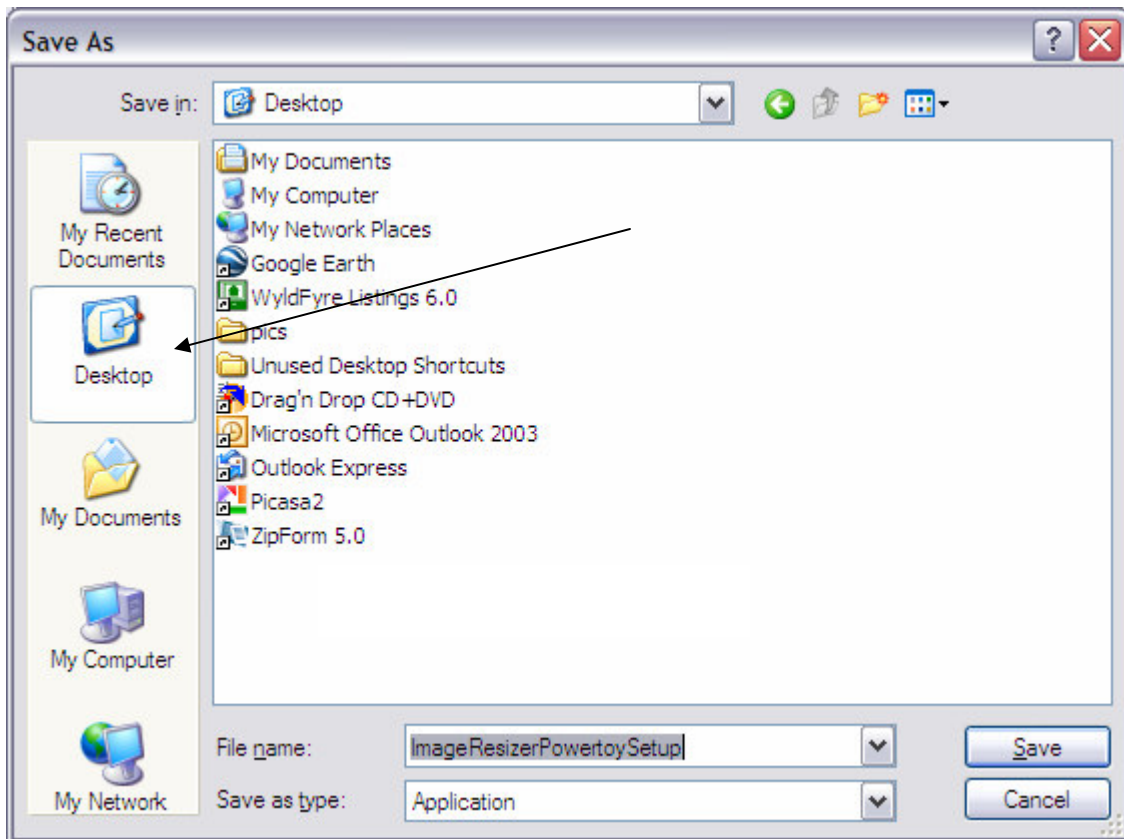


# Creating smaller images from originals

## Downloading the Program

1. Go to [www.google.com](http://www.google.com) and type Microsoft Powertoys in the search field
2. Click on the Microsoft PowerToys link on the search result window
3. Scroll down and look on the right side of the screen for the **ImageResizer.exe** file.
4. Click on this link to download the file to your computer desktop.
5. Select the **Save** button
6. Make sure to select the Desktop icon on the left of the new window to download the program.



7. Select the **Save** button to download the program.
8. **Double Click** on the program to install it. You will not see any changes at all on your computer.

# Creating smaller images from originals

## Changing and Image Size

1. In order to change the size of an image, open the image folder (example: My Pictures/folder). Make sure that you are on the thumbnail view of the image.
2. **Right click** on the image.
3. Select the Resize Image option
4. Choose the size that you want and left click on your choice. The image will be resized in the same folder as the original image with a modified name.

